

# ORANGE BD OF ED-01303880 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Professional Standards	Professional Standards (On-Site Assessment Tool)	ORANGE BD OF ED-01303880	1219	04/24/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:07 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by RONNELL SIMMONS 04/24/2023 09:04 AM <ul style="list-style-type: none"> <li>As of March 24, Rosters will be discontinued as the meal accountability in the classrooms at Park Avenue. As of March 24, 2023, a updated meals distribution and accounting system will be rolled out at Park Elementary Schools. Students will receive their breakfast at assigned locations prior to reporting to classrooms. Pre-k will receive their breakfast in the classroom. FSW will distribute the meals and take on meal accountability. The roll outs should be completed by week of 4/17 for all the other Elementaries. Teachers will no longer be responsible for the meals counting and food distribution. FSM has been assigned the meal distribution and accounting to the Food Service staff. Each Elementary School will have specific point of service. Tick sheets and clickers will be used at point of service to record meal accountability. This updated breakfast rollout will be implemented by week of 5/1 at the Elementary Schools.</li> <li></li> </ul>				
<b>Corrective Action History</b>	Flagged by Dianne Kennedy 03/24/2023 10:43 AM				
	Teachers are not trained on Accountability and Meal Claiming since there is classroom Feeding. Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. Part time staff (working less than 20 hours per week) are required to complete				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	LINCOLN AVENUE ELEMENTARY SCHOOL-784			CAP Removed
<b>Corrective Action History</b>	Corrective Action Plan: Removed by Dianne Kennedy 03/23/2023 01:33 PM				
	CAP Removed Flagged by Dianne Kennedy 03/23/2023 01:10 PM The First Monitoring was done on 11/8/22. The program must be monitored within the first 4 weeks of operation each year. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation."				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	LINCOLN AVENUE ELEMENTARY SCHOOL-784			CAP Removed
<b>Corrective Action History</b>	Corrective Action Plan: Removed by Dianne Kennedy 03/24/2023 10:09 AM				
	CAP Removed				
	Flagged by Dianne Kennedy 03/24/2023 10:09 AM				
The First Monitoring was done on 11/8/22. The program must be monitored within the first 4 weeks of operation each year. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation."					
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	LINCOLN AVENUE ELEMENTARY SCHOOL-784	401	04/24/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:06 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by RONNELL SIMMONS 04/24/2023 08:48 AM				
	<ul style="list-style-type: none"> <li>Effective March 23 Lincoln Ave School will require two cashiers at the registers at each meal service times. This should prevent students from not being meal verified.</li> <li>As of April 17, the FSM will be retrained the Lincoln staff on the identification of a reimbursable meals. FSM will post visual aids throughout the kitchen to assist the food service staff identifying a complete meal. Training will be completed by April 18</li> <li>The remaining of this year the FSM company will follow up with unannounced visits. FSM will observe meal periods to assure that all meals are in compliance.</li> </ul>				
Flagged by Dianne Kennedy 03/24/2023 10:44 AM					
One student only took apples as breakfast and was counted as a reimbursable meal. Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	LINCOLN AVENUE ELEMENTARY SCHOOL-784	410	04/24/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:08 PM CAP Accepted				
	Corrective Action Plan: Submitted by RONNELL SIMMONS 04/25/2023 08:32 AM <ul style="list-style-type: none"> <li>FSM will assure that production record reflects the proper meal pattern for K-8 .</li> <li>FSW will document on the production records of all meal component offered both daily and weekly.</li> <li>Lincoln Elementary School offers the following milk choices 1%, Skim and Lactaid daily.</li> <li>Retraining of cashier on production record put will include training in meal components.</li> <li>FSM is in the process of setting up a production record training for the leads and food service staff at Lincoln Elementary School. The training will be completed by April 18</li> </ul>				
	Flagged by Dianne Kennedy 03/24/2023 10:44 AM On 2/13 at breakfast, Production record indicate 1/2 c of fruit was offered to K-8 meal pattern. 1 c is required to be offered for K-8 meal. The production records must document that both daily and weekly minimum quantities for each component are offered. On the production record, a second milk option was not recorded. SFA are required to have two milk options for the students. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Fresh Fruit and Vegetable Program - Day of Review	Fresh Fruit and Vegetable Program - Day of Review (On-Site Assessment Tool - Site) (1903H)	LINCOLN AVENUE ELEMENTARY SCHOOL-784	1905	04/23/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Janet Celi 03/31/2023 01:25 PM CAP Accepted				
	Corrective Action Plan: Submitted by Tyrone Dorsey 03/23/2023 09:13 AM We are advertising with parent letter that are sent to student homes. The parent letter has been posted to the schools website. We will be posting the FFVP flyer on the district website. In the future it will be posted on the school websites and marketed at the schools. We will partner with the school to send out flyers, and informational packets to the students that promotes our FFVP.				
	Flagged by Janet Celi 03/22/2023 02:03 PM The FFVP is not widely publicized within the school. Information was not provided to the students, parents/guardians, or teachers in reference to the implementation and/or provision of this program. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.  Please indicate how you will publicize the FFVP to parents/guardians currently and in the future?				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	ORANGE EARLY CHILDHOOD CENTER - PARK-788	409	04/24/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:07 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by RONNELL SIMMONS 04/24/2023 08:50 AM</p> <ul style="list-style-type: none"> <li>• Food Service workers will continue to prepare the meals with the required components. The Food Service worker will deliver compliant meals to the Pre-K classrooms.</li> <li>• Elementary students will now receive their breakfast prior to reporting to the classrooms. Breakfast will be administered at the students point of entry.</li> <li>• All the accountability has been removed from the teachers. The food service vendor will now be responsible for the serving and accountability of the students. meals. These new procedures will be effect from March 24 and will be rolled out to all elementary on or before May 1.</li> <li>• </li> <li>• Effective March 24 menus will be entered into Chartwells Menuworks program. This program verifies that all the meal components are included and reflected in the weekly menu pattern. The program will assure that all the menus are in compliance with the USDA guidelines. The Food Service vendor will not submit any menus that have not been put through their verification process. In addition, all menus will be approved by Food Service Manger prior to posting.</li> </ul>				
	<p>Flagged by Dianne Kennedy 03/24/2023 10:45 AM</p> <p>One turkey hoagie sandwich did not have a fruit and milk. Pre-K meal pattern required all component .At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Afterschool Snack Program</p>	<p>Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)</p>	<p>PARK AVENUE ELEMENTARY SCHOOL-787</p>			<p>CAP Removed</p>
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Removed by Dianne Kennedy 03/23/2023 01:35 PM</p> <p>CAP Removed</p>				
	<p>Flagged by Dianne Kennedy 03/23/2023 01:23 PM</p> <p>First monitoring was on 11/7/22"The program must be monitored within the first 4 weeks of operation each year. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation."</p>				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	PARK AVENUE ELEMENTARY SCHOOL-787			CAP Removed
<b>Corrective Action History</b>	Corrective Action Plan: Removed by Dianne Kennedy 03/24/2023 10:42 AM				
	CAP Removed				
	Flagged by Dianne Kennedy 03/24/2023 10:42 AM				
	First monitoring was on 11/7/22"The program must be monitored within the first 4 weeks of operation each year. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation."				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	PARK AVENUE ELEMENTARY SCHOOL-787	318	04/24/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 05/09/2023 06:08 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by RONNELL SIMMONS 04/24/2023 09:08 AM				
	<p>On March 23 Chartwells our food service vendor implemented a new breakfast service to students at Park Ave School. The Elementary school students will receive their breakfast at the student point of entry. The food service workers will prepackage the breakfast bags for students. The bags will include all the required components and milk offerings. Food service staff will deliver the breakfast to the Pre-K classrooms and record the meal accountability.</p> <p>The new point of service will be at the student point of entries. Students will receive their breakfast prior to reporting to classrooms The food service staff will assume the meal accountability responsibility Effective March 24 rosters will no longer be required to be completed in classrooms by the teachers. The Elementary Schools will implement Tick Sheets and handheld clickers to record the student accountably. This is the new point of service for the breakfast accountability.</p> <p>The cashier and lead at Park Ave will be in attend a separate production sheet training class. The food service workers that assist in the schools will attend a separate training on filling out the production Both training will take place on or before April 17.</p> <p>FSM has supplied the Elementary schools with barcoded lunch cards for all the students . Cashiers will assure that all students are accounted for at the POS. Cashier will be retrained on meal counting. The training will be completed by April 17.</p>				
	Flagged by Dianne Kennedy 03/24/2023 10:46 AM				
<p>For classroom feeding, teachers used meal rosters as attendance sheets and counted students even if they did not receive meals. The meal counts are not reliable and recalculation must be conducted. An accurate count of reimbursable meals served must be taken at the point of service for breakfast and lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free meals have been served to an eligible child. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>The State Agency has determined that the inaccurate counting of meals observed at lunch is an ongoing systemic problem. The meal counting system must be corrected. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p>					
Fresh Fruit and Vegetable Program - Day of Review	Fresh Fruit and Vegetable Program - Day of Review (On-Site Assessment Tool - Site) (1903H)	ROSA PARKS COMMUNITY SCHOOL-3097	1905	04/23/2023	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Janet Celi 03/31/2023 01:23 PM CAP Accepted				
	Corrective Action Plan: Submitted by Tyrone Dorsey 03/23/2023 09:11 AM We are advertising with parent letter that are sent to student homes. The parent letter has been posted to the schools website. We will be posting the FFVP flyer on the district website. In the future it will be posted on the school websites and marketed at the schools. We will partner with the school to send out flyers, and informational packets to the students that promotes our FFVP.				
	Flagged by Janet Celi 03/22/2023 02:00 PM The FFVP is not widely publicized within the school. Information was not provided to the students, parents/guardians, or teachers in reference to the implementation and/or provision of this program. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Please indicate how you will publicize the FFVP to parents/guardians currently and in the future?				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged